**NSCDA_pennsylvania_CMYK.tif**

**Board of Managers Meeting**

**January 12, 2018**

I. CALL TO ORDER**:** The Board of Managers of the National Society of the Colonial Dames of America in the Commonwealth of Pennsylvania met on Friday, January 12, 2018 at HQ. Anne L. B. Burnett, President, presiding, called the meeting to order at 9:55 AM.

Board members: present; excused

**Officers**

President Anne L.B. Burnett

1st Vice President Barbara B. Rogers

2nd Vice President Virginia J. Whelan

Governance Wylie G. Raab

Recording Secretary Catherine S. Klaus

Treasurer Margaret M. Conver

Registrar Constance A. Taylor

Associate State Registrar Sharon D. Holt

Stenton Chair (called in) Kristin S. Cahn von Seelen

Patriotic Service Chair Elizabeth R. Mills

Historic Activities Chair Gwendolen Bryant

**Managers**

ACC Chair (called in) Elizabeth L. Teti

LDY Chair (called in) Margaret S. Broussard

Program Chair Josephine de Rosset Heyward

Development Chair Alice Lea Mast Tasman

Headquarters Chair Jane Foster Willson

Membership Chair Lynn R. Salvo

Assistant Treasurer Barbara S. Wood

Member At-Large Elizabeth R. Marshall

Member At-Large Gayla J. McCluskey

Member At-Large Eleanor R, Peterson

**Honorary Members**

Historian Katherine H, Norris

Lady of Dumbarton Margaret Shaver

Assoc. Trustee Sulgrave Manor Jane Foster Willson

Regent Gunston Hall Carol F. Rush

Stenton Executive Director Dennis S. Pickeral

Headquarters Executive Assistant Adriana Robinson

**Past Presidents**

Susan Armstrong Dora L. Rogers

Barbara Cauffman Margaret Shaver

Sarah B. Congdon Margaret Schiffer

Martha Lewis

**BOM 2018 (to serve out terms**

Cornelia G. Schaefer Wendy Wells-Finn

Regarding the 1618 property lease, the tenant would like to renew the lease for 5 years. A motion to approve the 5-year lease was made by Peggy Conver, seconded by Alice Lea Tasman contingent on resolving questions of termination and annual increase by Peggy and Carol Rush. The motion was approved by majority.

II. Approval of November minutes - See Anne Burnett’s hand-written changes proposed to accept with corrections. A motion to approve was made by Barbara Rogers, seconded by Wylie Raab. All were in favor, and the motion passed.

III. Action Items: Bylaws Revisions – Wylie Raab, Governance Committee Chair, reported on the revised document and made a motion to approve by vote. A vote was taken, all approved and the motion passed.

IV. Committee and Officer Updates [*any* *pertinent informational* ***bulletpoints***]

1. President’s Update
2. Development – James Logan Award Dinner update – Alice Lea Tasman reported that Jefferson wants to contribute significantly, and contributions are getting close to reaching $100,000.
3. Treasurer’s Report– See Peggy Conver’s Report.
4. Strategic Planning – No report.
5. Governance – See Wylie Raab’s report.
6. Museum Properties: a) Stenton – no report; b) Headquarters – Anne reported a hold on rentals for 2019 considering elevator remodel plans. Jane Foster Wilson reported on the elevator situation, a feasibility study and a timeline to move forward with elevator renovation (estimate $600k for elevators and bathroom remodeling); c) Woodville – no report; d) 3 National properties – Committees: Margaret Broussard (Lancaster/Dauphine) reported that they are going along as usual. Besty Teti reported on new citizen ceremony, and all is moving along.
7. Patriotic Service – Liz Mills not present, however, 4 essay submissions have been received.
8. Historical Activities – No report.
9. Programs –Thanks to Peggy Conver for organizing the Orpheus singers at the Christmas luncheon. The corresponding secretary will check if thank-you letter was sent.
10. Membership – no report, however, Ann stated that numbers are in the negative from losses to additions. Young Dames are resigning as well as elderly members.
11. Registrar and Associate States Registrar Reports – Sharon Holt reported that about 12 people will be coming in.
12. Communications – Anne will be meeting with Sarah Fletcher regarding Connections, among other things. Sarah is moving to Cincinnati 1/19/18.

V. Discussion Items - 2018 Regional Conference: Ann and Sally Congdon both reported on the event; the budget has been approved for the event, and invitations will go out end of January/beginning of February.

**Next board meeting**: **Friday, March 9, 2017**

There being no further business, the meeting was adjourned at 11:15 am.

Respectfully submitted,

Catharine S. Klaus

Recording Secretary